

Position Vacant – Duty Manager (fulltime).

A position is now available for a Fulltime Duty Manager to join our team. We are a modern & contemporary venue with a progressive management team based on the NSW South Coast around 10mins south of Batemans Bay. We have a membership of just over 9000, a gaming installation of 107 machines with multiple bars and food outlets to service our customers. Now is a very exciting time to start with us as we embark on a major renovation to enhance and modernize our facilities and food offering even further.

High quality customer service is at the centre of our business. We believe our people are our strength and the reason our customers choose us over other venues. With this in mind, we are after a person who can bring strong leadership with a customer service focus to our team.

Ideally you will:

- Have excellent personal presentation and communication skills
- Be focused on the customer experience and ensuring we meet and exceed our customer's expectations
- Display sound attention to detail with regards to cash handling and be well versed in day to day compliance issues involved with running operations on the floor of a club including but not limited to WHS, industrial relations and licensing legislative compliance
- Be willing to work hands-on alongside the team you lead and model a strong work ethic which sets an example for others around you.
- Possess both RSA & RCG qualifications and will have previous experience in a similar role in a registered club or hotel environment.
- Be computer literate, particularly with Microsoft office suite and preferably with a working knowledge of Aristocrat and Senpos gaming and POS applications.

In return we are offering:

- Above award salary under our EBA based around the level A Club Managers award.
- A rotating 4 week roster including a 3 day weekend once per cycle and incorporating day and night shifts. (Latest operating time is midnight 2 nights per week).
- Genuine Sea-Change lifestyle opportunity in one of the most beautiful parts of the NSW South Coast. Swim in the ocean on your doorstep or travel just 3hrs to the snowfields. The local area also has a great selection of government and non-government primary and secondary schools as well as TAFE and a remote campus of Wollongong University nearby.
- Further professional development is encouraged and the club will assist you with membership of the CMAA and access to training.

To apply for this position please forward a one page cover letter along with your C.V to operations@tomakinclub.com.au. Should you require further information or wish to discuss this role please contact the Operations Manager at the above email or by phoning 44747000.