



## APPLICATION FOR EMPLOYMENT

### PERSONAL DETAILS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact number: (h) \_\_\_\_\_ (m) \_\_\_\_\_

Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Australian citizen: Yes \_\_\_\_\_ No \_\_\_\_\_

Emergency contact: (Name) \_\_\_\_\_

(Contact No) \_\_\_\_\_

### EDUCATION

Highest formal education completed: \_\_\_\_\_

Date completed: \_\_\_\_/\_\_\_\_/\_\_\_\_

Institution: \_\_\_\_\_

Other relevant training or qualifications:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**POSITION DETAILS**

Position applied for: \_\_\_\_\_

Preferred engagement: Fulltime \_\_\_\_\_ Part Time \_\_\_\_\_ Casual \_\_\_\_\_

Available to commence on or after: \_\_\_\_/\_\_\_\_/\_\_\_\_

Availability to work (please list times):

Monday: \_\_\_\_\_ Tuesday: \_\_\_\_\_

Wednesday: \_\_\_\_\_ Thursday: \_\_\_\_\_

Friday: \_\_\_\_\_ Saturday: \_\_\_\_\_

Sunday: \_\_\_\_\_

Briefly explain why you believe you would be a suitable candidate for this position:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Do you have any injury or impediment that may interfere with your ability to perform the tasks required for this position? Yes \_\_\_\_\_ (please give details) No \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WORK EXPERIENCE**

Previous employment (last 3):

Employer (1): \_\_\_\_\_

Position: \_\_\_\_\_

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

**WORK EXPERIENCE (CONT'D)**

Employer (2): \_\_\_\_\_

Position: \_\_\_\_\_

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Employer (3): \_\_\_\_\_

Position: \_\_\_\_\_

From: \_\_\_\_/\_\_\_\_/\_\_\_\_ To: \_\_\_\_/\_\_\_\_/\_\_\_\_

Responsible Service of Alcohol certification (RSA)

Completed \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_

Responsible Conduct of Gambling certification (RCG)

Completed \_\_\_\_/\_\_\_\_/\_\_\_\_ at \_\_\_\_\_

**REFERENCES**

Reference (1): (Name) \_\_\_\_\_

(Contact No) \_\_\_\_\_

(Relationship) \_\_\_\_\_

Reference (2): (Name) \_\_\_\_\_

(Contact No) \_\_\_\_\_

(Relationship) \_\_\_\_\_

**DECLARATION**

I declare that all the information contained within this document is correct and can be verified if I am called upon to do so.

I understand that, if successful, the terms and conditions of my employment will be in accordance with the *Tomakin Sports & Social Club Limited Enterprise Agreement 2010*.

I acknowledge that my employment will be subject to a probation period of up to three (3) months from the date of commencement and that during this period employment may be terminated at any time if the employer concludes that I am unsuitable for the position that I have been employed to perform.

I agree to conduct my duties in accordance with the Tomakin Sports & Social Club Limited staff handbook and will diligently adhere to all procedures and policies that are duly communicated to me.

Signed \_\_\_\_\_ /\_\_\_\_\_/\_\_\_\_\_

Thank you for considering Tomakin Sports & Social Club Limited as a prospective employer.